資　金　計　画　書（前金払請求用）

（単位：円）

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 月 | 残　高 | 収　　　入 | | | 支　　　出 | | | | | 備　　　考 |
| 補助金 |  |  | 報償費 |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| 合計 |  |  | | |  | | | | |  |

資　金　計　画　書（前金払請求用）**（記載例）**

（単位：円）

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 月 | 残　高 | 収　　　入 | | | 支　　　出 | | | | | 備　　　考 |
| 補助金 | **事業収入** |  | 報償費 | **旅費** | **需用費** | **役務費** | **賃借料** |
| **６月** | **200,000** | **200,000** |  |  |  |  |  |  |  | **6/1 補助金　※** |
| **170,000** |  |  |  |  |  | **30,000** |  |  | **6/2 事務用品、紙代** |
| **70,000** |  |  |  |  |  | **100,000** |  |  | **6/10 チラシ・ポスター印刷費** |
| **35,000** |  |  |  |  |  |  | **35,000** |  | **6/10 チラシ郵送料** |
| **７月** | **10,000** |  |  |  |  |  | **25,000** |  |  | **7/10 イベント消耗品** |
| **110,000** |  | **100,000** |  |  |  |  |  |  | **7/15 参加料＠500円×200人** |
| **95,000** |  |  |  | **15,000** |  |  |  |  | **7/15 講師謝礼** |
| **80,000** |  |  |  |  | **15,000** |  |  |  | **7/15 講師旅費** |
| **15,000** |  |  |  |  |  |  |  | **65,000** | **7/15 バス借上げ料** |
| **0** |  |  |  |  |  |  |  | **15,000** | **7/15 会場借上げ料** |
| 合計 |  | **300,000** | | | **300,000** | | | | |  |

**※　前金払い補助金の支払日については、担当者までお問い合わせください。**